



**River & Rowing
Museum**

Henley on Thames

Art and stories to carry you away



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Before you Visit

- Please read all documents and Terms & Conditions.
- Email us to book a familiarisation visit or a virtual meeting, we encourage you to write your own risk assessment.
- Ensure the correct adult to pupil ratio and that all adults are briefed.
- Our shop is cash-less. However, we can prepare goody bags if you let us know before your visit. The goody bags will be added to your final invoice.
- Please inform us of any SEND needs or anything we should be aware of.

Ratio	Ages
1:2	0-2 years
1:6	3-7 years
1:8	7-11 years
1:15	11+

Please inform coach companies of the following:

- There is free parking for coaches in the museum car park. The height limit is 4.2m.
- Please advise drivers to park under the bridge on the righthand side of the barrier as you enter.
- Coach drivers are welcome to look around the museum on open days (Thursday – Monday).

On the Day

- Bring appropriate clothing.
- If delayed, please email. We will do our best to accommodate late arrivals but may have to shorten elements of the day. Our team will make sure that you have a great experience.
- On arrival, we will meet you in the carpark, or alternatively head to our friendly front desk team on reception.
- Please let the team know group numbers.
- All adults will be provided with a museum lanyard.
- Toilets are available on the ground and first floors (please see map).
- Please be aware that we may not be able to provide a lunch space.
- Please remain with your pupils at all times.
- Depending on the day, the museum will also be open to the public (Thursday – Monday).
- Wind in the Willows is a wonderful exhibition, we ask that you enjoy this experience in groups of 10 during the gallery time. Please be aware that there are areas of darkness.
- If you hear the fire alarm, head to the nearest fire exit. Museum staff will be on hand to assist. The fire assembly point is opposite the museum in the Mill Meadows carpark.

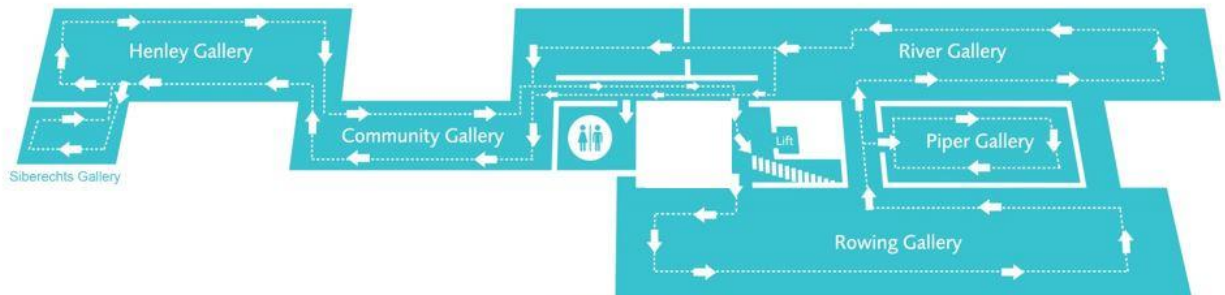
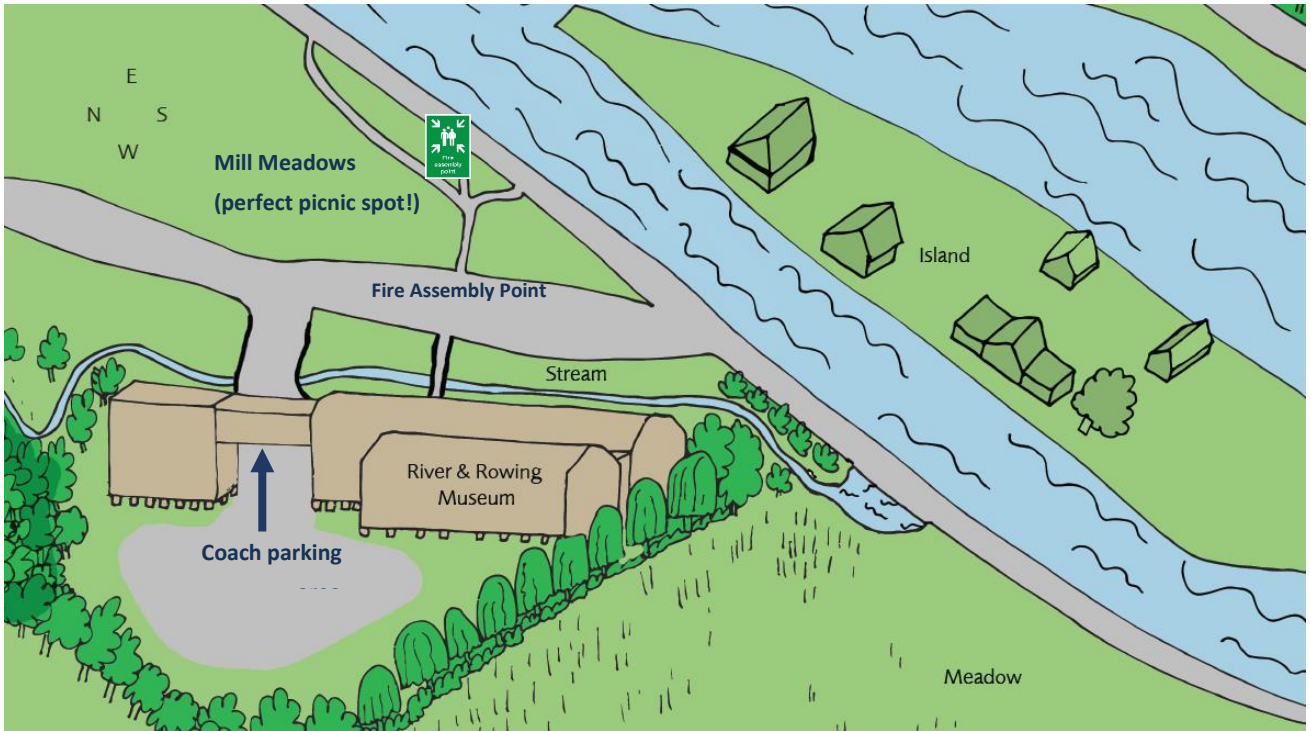


We value your feedback; an evaluation form will be given to you and we would be very grateful if you would fill this in before you leave the museum.

After your visit

- We invoice after your visit: you only pay for the pupils who attend on the day. We don't charge for accompanying adults.
- Please tag us in your Social Media posts, we'd love to see photos of your visit!

River & Rowing Museum Map



Accessible route via lift. Accessible Toilet on Ground Floor.